

RULES AND REGULATIONS

OF

GANGA SARVODAYA VIKAS SANSTHAN

RULE AND REGULATION OF GANGA SARVODAYA VIKAS SANSTHAN

1. NAME OF THE SOCIETY:-

“GANGA SARVODAYA VIKAS SANSTHAN”

2. DEFINITION:-

Society Means: -	Ganga Sarvodaya Vikash Sansthan
Committee Means: -	Executive committee of the Society
Officials Means: -	President, secretary and Treasurer
Year Means:	01 st April to 31 st March
Act Means: -	Society registration Acts 1860

3. MEMBERSHIP:

The membership of the society is open to all persons irrespective of their nationality, citizenship, caste, creed, or place where they live or are registered. Any person, whose age is above 18 years and follow the rules and regulations of the society, to become a member they shall have to give application in prescribed form. The consent/ due consent discretion would be the matters of the Executive Committee of the Society. The proposed member shall have to give 251 Rs as entry fee and 501 Rs as annual membership fee.

4. TERMINATION OF MEMBERSHIPS:

In the following conditions the membership will be ceased from the Society membership or deemed to be ceased

- a) On resignation
- b) To be insane, death or insolvent
- c) To pass a non confidence motion
- d) To not pay continuously three years annual fee

- e) To absent from the continuously three meetings without any leave or an information
- f) Punished by any court.

5. GOVERNING BODY:

The Governing Body shall consist of all members and office bearers as under:

- a) President: One
- b) Secretary: One
- c) Joint secretary: One
- d) Treasurer: One
- e) Members: Ten

6. BANK ACCOUNT:-

The money from the bank account can only be withdrawn with the consent of the president and all the books and documents of the society (including cheque books) will remain in the custody of the president.

7. CONSTITUTION'S OF EXECUTIVE COMMITTEE:-

- a) The members of the Executive Committee should be Seven (07) including office bearer.
- b) The office bearer and members will be elected by the Executive Committee meetings.
- c) The tenure of the Executive Committee would be five years. Elected Members may be re-elected.
- d) If there will be any vacancy in any designation Executive
The committee shall be fulfilled by electing any members, but elected members should be approved in annual meetings. Elected office bearers and members do work as per rule and regulations.

8. DUTIES AND RIGHT OF OFFICIAL BEARER:-

I. Chairman:-

- a) Will be chairperson of every meeting of the society
- b) To sign on the proceedings register
- c) Supreme authority of Board
- d) Development of Society and to pass any resolution lawfully

- e) To call emergency meetings
- f) On the recommendation of chairman the office of chairmanship and constitution of committees
- g) To evaluate work performance of all the elected members of the recommended branches
- h) To independent for accomplishing the lawful objectives of the Society
- i) All the document related to the society and other material will be taken care regularly, and all the register will be regularized under their guidance
- j) Use of decisive vote in case of no content on a subject.
- k) “The council’s of Panchayat, Anumandal, Mandal, Pramandal, State level and national level and National meetings will take place on the basis of the recommendations
- l) On the basis of the recommendation of the executive committee, amendments in the necessary point of the rules, agenda and procedures of the Society and new facts can be added.
- m) In view of their permissions, any officer or member of the society can monitor the observations of the registered materials.
- n) On the arrival of the president or any special circumstances, the successor will have the right to make a decision, description or compilation of the Society.
- o) If any unscrupulous work of the office-bearers or members of the society is found, they will have the absolute right to retire and to make selections on the vacant post, according to new duties. This decision will be final and valid.

II. Secretaries:-

- a) To organize every meeting of the Society.
- b) Correspondence from the Society.
- c) Keeping registers and papers safe.
- d) Presenting in the income tax accounting meeting.
- e) Investigating the fund of the Society.
- f) To right the proceedings in the register and to keep that register signed by the authorised member.
- g) To pass the order of dismissal and appointment of employees by the executable committee opinion.
- h) Keeping up to Rs. 10,000 as required and working closely with the committee meeting for special expenditure.

- i) Secretary and treasurer will always maintain a complementary relationship, in which the secretary will represent the income, expenditure in the absence of treasure in meetings.

III. Treasurer

- a) Present the complete up to date income, expenditure in front of the secretary in the meeting.
- b) Provide the receipt of membership fee, entry fee, donation, etc. in the name of the Society.
- c) Deposit the entire sum in a bank account or in a post office account in the name of the Society.
- d) Pay all the taxes at the end of every financial year.
- e) Present the annual budget in the meeting.
- f) Keep up to date to the secretary of Society about the account details of the Society.

9. THE RIGHTS AND FUNCTIONS OF THE EXECUTIVE COMMITTEE

- a) To appoint responsibility of the movable and immovable property of The Society.
- b) Dictate the resolution of all the functions of the Society and pass the Proposal.
- c) Formation of branch and sub divisional branch.
- d) Perform other statutory functions for the purpose.

10. RIGHTS AND DUTIES OF THE GENERAL MEETING

- a) Electing members of the executive committee.
- b) Considering and give the approval of the income, expenditure of the Society.
- c) Review the functions of the Society.
- d) Appointment of the auditor
- e) Setting up programmed for upcoming years.
- f) Preparation and approval of income, expenditure, budget for the upcoming year.
- g) Perform other statutory functions for the purpose

11. MEETING

- a) The meeting of the founding executive committee will be held in every four months
- b) The general Meeting will be held in April of every year.
- c) The executive committee and the special meeting of the general Meeting can be called anytime
- d) On the said date, the date of the meeting can be changed if there is Absence of secretary or president.

12. MEETING INFORMATION

- a) The notice of the general meeting will be given before 15 days from the general meeting.
- b) The notice of the Special general meeting will be given before 10 days of the meeting.
- c) The notice of the executive committee meeting will be given before 7 days.
- d) The notice of special meeting of the executive committee will be given before 4 days.
- e) The notice will be given through any of the mode Notice by hand, Whatsapp, Phone, Speed Post.

13. PRAYED MEETING

On the written consent of two-third members, the secretary will have to call the meeting within 1 month. If the Secretary does not call the meeting within the said period, then the members can convey the meeting for the written subject to the application.

14. QUORUM

The quorum of each meeting will be a two-third majority of the total members. The meeting will be adjourned in the absence of the quorum and no quorum will be required for the postponed meeting.

15. SOURCES OF INCOME

- a) Membership fees and entry fees
- b) Government, non government, donation, subsidies
- c) Sale of producing goods
- d) Related charges and other charges

- e) Receiving money from lawful Society or institute
- f) Borrowings
- g) Lifetime membership fees
- h) Income from other sources

16. AUDITING OF FUNDS

- a) To maintain profit & loss and balance sheet lawfully and be audited by the selected auditor annually.
- b) Inspector in general may suo-moto conduct audit of accounts by any Chartered accountant and their expenses will be met by society.

17. MOVEMENT OF FUNDS.

- a) All funds of society will be deposited with the name of the Society in a Bank or Post office, those funds can be withdrawn with the signature of either two of the president, secretary or treasurer and one of them should be president.
- b) Income from other sources and special Society, voluntary Society or government subsidies will be use for the programs organized for public interest.
- c) Current non-current asset generated from the fund of the society will be used for rent/lease
- d) To open saving account or current account or recurring account and use for public welfare.

18. EVALUATION OF REGISTERS

All the registers should be kept in the society office and no one can inspect without the permission of the president or secretary.

19. AMENDMENTS IN RULE AND REGULATION

Amendment to rule and regulation will be done only after passing the resolution of the 3/4 members of the committee to make the amendments so that there is no adverse impact on the purpose.

20. LEGAL PROCEEDING

Legal proceedings will be made at the Society or Society by the designation of the secretary and advocate will be appointed with the advice of the committee

21. ARRANGEMENT OF PROPERTY FOR DISSOLUTION AND AFTER DISSOLUTION: -

- a) The dissolution of the Society will be done only after getting the approval of the government under Section 13 of the Society Act 1860
- b) The dissolution of the Society will be done only after passing the resolution by 3/5 members of the General Meeting.
- c) After the dissolution, the movable and immovable property will not be distributed in member, but the property will be given to the Society with the same objectives or Government with the consent of the general meeting.

22. CERTIFICATION OF REGISTERS

All registers and Cash Flow Statements are to be certified by the Secretary so that there is no manipulation with the said documents.

GANGA PRASAD CHOUDHARI
(PRESIDENT)

LAXSHMAN BHARTI
(GENERAL SECRETARY)

BHOLANATH BHARTI
(TREASURER)