

RULES AND REGULATION

OF

GANGA SARVODYA VIKAS SANSTHAN

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1. Name of The Society: - "GANGA SARVODYA VIKAS SANSTHAN"

2. Definition:-

Society Means: -	Ganga Sarvodya Vikas Sansthan
Committee Means: -	Executive Committee of Society
Officials Means: -	President, Secretary and Treasurer
Year Means: -	01st April to 31st March
Act Means: -	Society registration Acts 1860

3. MEMBERSHIP

The membership of the society is open to all persons irrespective of their nationality, citizenship, cast or creed or place where they live or are registered. Any person, whose age is above 18 years and follow the rules and regulations of the society, to become a member they shall have to give application in prescribed form. The consent/ de consent discretion would be the matters of Executive Committee of the Society. The proposed member shall have to give 251 Rs as entry fee and 501 Rs as annual membership fee.

4. TERMINATION OF MEMBERSHIPS

In the followings conditions the membership will be ceased from the Society membership or deemed to be ceased

- a) On resignation
- b) To be insane, death or insolvent
- c) To pass non confidence motion
- d) To not pay continuously three years annual fee
- e) To absent from the continuously three meetings without any leave or any information

- h) Punished by any court.

5. GOVERNING BODY:

The Governing Body shall consist of all members and office bearers as under:

- a) President : One
- b) Secretary: One
- c) Joint secretary: One
- d) Treasurer : One
- e) Members : Ten

6. BANK ACCOUNT:

The money from the bank account can only be withdrawn with the consent of president and all the books and documents of society (including cheque books) will remain in the custody of the president.

7. CONSTITUTION OF EXECUTIVE COMMITTEE

- a) The members of Executive Committee should be Seven (07) including office bearer.
- b) The office bearer and members will be elected by the Executive Committee meetings.
- c) The tenure of Executive Committee would be five years. Elected members may be re-elected.
- d) If there will be any vacancy in any designation Executive Committee shall fulfilled by electing any members but elected members should be approved in annual meeting. Elected office bearer and members do work as per rule and regulations.

8. DUTIES AND RIGHTS OF OFFICE BEARER

a) Chairman:

- i. Will be chairperson of every meetings of the Society.
- ii. To sign on the proceedings register
- iii. Supreme authority of Board
- iv. Development of Society and to pass any resolution lawfully
- v. To call emergency meetings

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- vi. On the recommendations of chairman the office of chairmanship and constitution of committees
- vii. To evaluate work performance of all the elected members of the recommended branches
- viii. To independent for accomplish the lawfully objective of the Society.
- ix. All the documents related to the Society and other materials will be taken care regularly, and all the register will be regularized under their guidance.
- x. Use of decisive vote in case of no content on a subject.
- xi. The council's of Panchayat, Anumandal, Mandal, Pramandal, State level and National meetings will take place on the basis of recommendations.
- xii. On the basis of the recommendation of the executive committee, amendments in the necessary points of the rules, agenda and procedures of the Society and new facts can be added.
- xiii. In view of their permission, any officer or member of the Society can monitor the observation of the registered material.
- xiv. On the arrival of the president or any special circumstances, the successor will have the right to make a decision, description or compilation of the Society.
- xv. If any unscrupulous work of the office-bearers or members of the Society is found, they will have the absolute right to retire and to make selection on the vacant posts, according to the new duties. This decision will final and valid.

b) Secretaries:

- i. To organize every meeting of the Society.
- ii. Correspondence from the Society.
- iii. Keeping registers and papers safe.
- iv. Presenting in the income tax accounting meeting.
- v. Investigating the fund of the Society.
- vi. To write the proceedings in the register and to keep that register signed by the authorised member.
- vii. To pass the order of dismissal and appointment of employees by the executable committee opinion.
- viii. Keeping up to Rs. 10,000 as required and working closely with the committee meeting for special expenditure.





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- ix. Secretary and treasurer will always maintain complementary relationship, on which secretary will represent the income expenditure in the absence of treasurer in meeting.

c) Treasurer

- i. Present the complete up to date income expenditure in front of the secretary in the meeting.
- ii. Provide the receipt of membership fee, entry fee, donation etc. in the name of the Society.
- iii. Deposit the entire sum in bank account or in post office account in the name of Society.
- iv. Pay all the taxes in the end of every financial year.
- v. Present the annual budget in the meeting.
- vi. Keep up to date to the secretary of Society about the account details of the Society.

9. THE RIGHTS AND FUNCTIONS OF THE EXECUTIVE COMMITTEE

- a) To appoint responsibility of the movable and immoveable property of the Society.
- b) Dictate the resolution of all the functions of the Society and pass the proposal.
- c) Formation of branch and sub divisional branch.
- d) Perform other statutory functions for the purpose.

10. RIGHTS AND DUTIES OF THE GENERAL MEETING

- a) Electing members of the executive committee.
- b) Considering and give the approval on the income expenditure of the Society.
- c) Review the functions of the Society.
- d) Appointment of the auditor.
- e) Setting up programmes for upcoming years.
- f) Preparation and approval of income expenditure budget for the upcoming year.
- g) Perform other statutory functions for the purpose

11. MEETING





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- a) The meeting of the founding executive committee will be held in every four months.
- b) The general Meeting will be held in April of every year.
- c) The executive committee and the special meeting of the general Meeting can be called anytime.
- d) On the said date, the date of meeting can be change if there is absence of secretary or president.

12. MEETING INFORMATION

- a) The notice of the general meeting will be given before 15 days from general meeting.
- b) The notice of the Special general meeting will be given before 10 days from meeting.
- c) The notice of the executive committee meeting will be given before 7 days.
- d) The notice of special meeting of the executive committee will be given before 4 days.
- e) The notice will be given through any of mode Notice by hand, Whatsapp, Phone, Speed Post.

13. PRAYED MEETING

On the written consent of two-third members the secretary will have to called the meeting within 1 month. If the Secretary does not called the meeting within the said period then the members can conveyed the meeting for the written subject in the application.

14. QUORUM

The quorum of each meeting will be a two-third majority of the total members. The meeting will be adjourned in the absence of the quorum and no quorum will be required for the postponed meeting.

15. SOURCES OF INCOME

- a) Membership fees and entry fees
- b) Government, non government, donation, subsidies
- c) Sale of produced goods
- d) Related charges and other charges
- e) Receiving money from lawful Society or institute

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- f) Borrowings
- g) Lifetime membership fees
- h) Income from other sources.

16. AUDITING OF FUNDS

- a) To maintain profit & loss and balance sheet lawfully and be audited by the selected auditor annually.
- b) Inspector in general may suo-moto conduct audit of accounts by any Chartered accountant and their expenses will be met by society.

17. MOVEMENT OF FUNDS.

- a) All funds of society will be deposited with name of Society in a Bank or Post office, those funds can be withdrawn with the signature of either two of president, secretary or treasure and one of them should be president.
- b) Income from other source and special Society, voluntary Society or government subsidies will be use for the programs organized for public interest.
- c) Current non -current asset generated from the fund of society will be used for rent/lease
- d) To open saving account or current account or recurring account and use for public welfare.

18. EVALUATION OF REGISTERS

All the registers should be kept in the society office and no one can inspect without the permission of president or secretary.

19. AMENDMENTS IN RULE AND REGULATION

Amendment in rule and regulation will be done only after passing the resolution by the 3/4 members of the committee to do the amendments so that there is no adverse impact on the purpose.

20. LEGAL PROCEEDING

Legal proceedings will be made on the Society or Society by the designation of the secretary and advocate will be appointed with the advice of the committee.

5/4/20

by 

21. ARRANGEMENT OF PROPERTY FOR DISSOLUTION AND AFTER DISSOLUTION: -

- a) The dissolution of the Society will be done only after getting the approval of the government under Section 13 of the Society Act 1860.
- b) The dissolution of the Society will be done only after passing the resolution by 3/5 members of the General Meeting.
- c) After the dissolution, the movable and immovable property will not be distribute in member but property will be given to the Society with the same objectives or Government with the consent of the general meeting.

22. CERTIFICATION OF REGISTERS

All registers and Cash Flow Statements are to be certified by the Secretary so that there is no manipulation with the said documents.

GANGA PRASAD CHOUDHRI
(PRESIDENT)

LAXSHMAN BHARTI
(GENERAL SECRETARY)

BHOLANATH JAYSAWAL
(TREASURER)

Signature *Signature* *B*